

GENERAL INSTRUCTIONS OF FORMS AND POLICIES

Grades K to 6 – two sessions are offered:

Session I: Mondays – 4:00 to 5:15pm

Session II: Mondays – 6:00 to 7:15pm

Parents should choose the time frame that best meets their needs

JR. HIGH (Grades 7 & 8)

Classes meet one Saturday a month - 4:00pm to 8:30pm

1. Parents must complete a registration form on both sides
2. **When filling out registration forms, please be sure to indicate class session preference for the Monday program only. Classes are awarded on a first come, first serve basis.**
3. Monday Sessions: Class sizes are limited to 14 students per classroom.
4. JR. HIGH: Student population is limited to 60 students.

Please complete forms legibly and return to our office at the address listed below as soon as possible:

**Ste. Marie Office of Children's Ministries
133 Wayne St.
Manchester, NH 03102**

- *It is very important to list the sacraments each child has received. If you are unsure of the actual date, simply mark the month and/or year of the sacrament and be sure to list the church's name and city.*
- If your child(ren) is entering first or second grade, we need a *copy* of that child's baptismal certificate by the first day of classes.

Payment is expected to accompany all registrations unless other arrangements have been made with our office.

Please make checks payable to: Ste. Marie Religious Ed (No child will be refused Religious Education because of financial difficulties)

Medical Release Forms: These forms are *essential* to our records for emergency purposes. Legally, these forms must be filled out each year.

If you have any questions, please feel free to speak with Terry Bolduc or Michelle Allain by calling our office at 624-1509. You may also email us at: terrybolduc@comcast.net

Thank you for the opportunity to serve you and your family. It is our honor and privilege to assist you in teaching your children about our rich Catholic faith traditions.

God bless us all as we journey in faith together!

Ste. Marie Religious Ed Fees



GRADES K TO 6:

(multi-child discount applies only to grades K - 6)

EARLY BIRD Registration:

BEFORE MAY 3rd: \$45 for one; \$65 for two; \$90 for three or more

Regular Registration Fees: May 6th to September 1st:

\$65 for one; \$85 for two; \$110 for three or more

After September 1st: \$75 per child – no multiple discounts apply



JR. HIGH (Grades 7 & 8):

No multi-student discount for this program. The cost of this program includes: dinner each month, printing materials, paper products, retreat expenses, postage, etc. Monthly class reminder post cards indicate the dinner menu for that class for your planning purposes. Please be sure to indicate food allergies on your child's registration form.

As always, no child will be turned away due to financial difficulties. Please speak with Terry or Michelle if you have any concerns.

EARLY BIRD Registration: Before May 3rd: \$50 per student

Regular Registration Fees: May 6th to September 1st - \$65 per student

After September 1st: \$75 per student

Ste. Marie Religious Education

Inclement Weather Policy

Our Religious Ed calendar follows the Manchester, NH School Year Calendar each year. Therefore:

- When there is no school on a **MONDAY** because of bad weather conditions, there are no Religious Education classes.
- If the children have early dismissal from school on a **MONDAY** because of bad weather, (*not because of teacher workshops*), there will be no Religious Ed classes.
- In the event of bad weather that would occur at the end of a school day on a **MONDAY, OR IF YOUR CHILD IS IN OUR SAT. JR. HIGH PROGRAM**, please listen to the following radio stations for cancellation notices:

WGIR - 610 AM & 101.1 FM

OR

WZID - 95.7 FM

If you have internet service, you can also check the Ste. Marie parish web site: www.enterthenarrowgate.org - the cancellation will be listed at the top of the Office of Children's Ministries page.

We will post ALL cancellations by 2 PM

You may also call the Office of Children's Ministries at 624-1509 and listen to the voice mail message for cancellation information, which will also be posted by 2 PM.

Thank you for your cooperation and God bless you.

Ste. Marie Religious Ed Registration Form 2010/2011

GRADES K TO 6

133 Wayne St., Manchester, NH 03102
Office: (603) 624-1509 **Fax:** (603) 666-4732
Email: terrybolduc@comcast.net

Terry Bolduc & Michelle Allain, Co-Directors
Parish website: www.enterthenarrowgate.org
OR michelleallain@comcast.net

EARLY BIRD SPECIAL (before May 3rd): \$45 For 1 - \$65 For 2 - \$90 For 3 or More

Registration Fee May 4th to Sept. 1st: \$65 for One, \$85 for Two, \$110 for Three or More

After Sept. 1st – \$75 per child – no multiple discounts All registrations close Nov. 1st
Registrations MUST be turned in with a deposit unless arrangements are made in advance

Please check which session: 4:00 - 5:15pm (Gr. K-6) OR 6:00 - 7:15pm (Gr. 1-6)

Children registering for first and second grade must provide a copy of their Baptism Certificate.

Student's Name: _____ Sex: M F DOB: _____
First Last

City/State of Birth

School Grade Fall of 2010: _____ School attending: _____

Father's Name: _____ Mother's Name: _____ Maiden Name: _____

Family Name: _____ Stepparent OR Legal Guardian: _____
(If different from child's last name) (If applicable)

Mail all information to: Mr. & Mrs., Mr., Miss, Ms. _____
(Please circle one)

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____ Email: _____

Work #Mom: _____ Work #Dad: _____

Emergency contact other than yourself:

Name: _____ Phone #: _____ Cell: _____

Has your child been in religious ed before? YES NO If yes, what grade and where _____

Other siblings in Religious Ed: _____
Name Gr. Name Gr. Name Gr.

Learning or physical disabilities we should know about:

Baptism: Date: _____ Church: _____ City: _____

Communion: Date: _____ Church: _____ City: _____

Reconciliation: Date: _____ Church: _____ City: _____

FOR OFFICE USE ONLY

Check #	Cash	Amt	Date Rec'd	Ses	RCIC

Our Religious Education Program is always in need of volunteers at varying levels of commitment and time.

Please read this carefully and consider helping us in any way you can.

A Volunteer handbook explains the details and required Safe Environment Forms for the Diocese MUST be completed before volunteers begin to work in ministries with children.

Thank you for taking time to think and pray about this.

God bless you!

I/we can assist the Religious Education program as:

- | | |
|---|---|
| _____ Catechist (Teacher) | _____ Substitute Catechist (Teacher) |
| _____ Classroom Angel | _____ Floating volunteer |
| _____ Occasional Office help | _____ "Family Event" Help |
| _____ Nursery Help | _____ Help from home |
| _____ First Communion Retreat Team
(Only if your child is NOT preparing for First Communion) | _____ Jr. High Team Member
(Once a month on a Sat. evening– 3 to 8:30pm) |

~~~~~  
Jesus said to them, "Let the children come to me; do not prevent them for the kingdom of God belongs to such as these." (Mark 10).

The *Catechism of the Catholic Church* affirms that **"Parents have the first responsibility for the education of their children in the faith, prayer, and all the virtues. They have the duty to provide, as far as possible, for the physical and spiritual needs of their children."** #2252

**Therefore, as a parent(s) OR Legal Guardian, I/we promise:**

- To join in the celebration of the Mass with my family every Sunday (or Saturday), even when it is inconvenient. "The Eucharist is the source and summit of the Christian life. ...For in the blessed Eucharist is contained the whole spiritual good of the Church, namely Christ himself." (Catechism of the Catholic Church)
- To discuss the Sunday Scripture readings with my children
- To pray with and for my children, and to teach them the traditional prayers of our Catholic faith
- To assist my children in completing assigned homework
- To further my own faith journey by attending adult formation events or class sessions, as I am able

I/WE HAVE UNDERSTAND WHAT IS EXPECTED OF US for this program

---

**Parent or Legal Guardian**

**Date**

**Ste. Marie Parish Office of Children's Ministries  
133 Wayne Street, Manchester, NH 03102  
(603) 624-1509**

**MEDICAL INFORMATION AND RELEASE FORM  
Effective Dates: 9/1/2010 to 8/30/2011**

In case of any accident or medical emergency while my child is attending religious education classes or taking part in any parish ministry program, if I am unable to be contacted, I give permission for the administration and/or teaching staff of Ste. Marie Church, Manchester, NH to seek professional emergency medical treatment for my child named below.

**Child's Name** \_\_\_\_\_ **Child's Medications** \_\_\_\_\_

**Any special medical conditions the office needs to be aware of (such as ADD, ADHD, Asthma, Allergies, etc.)** \_\_\_\_\_

**Child's Name** \_\_\_\_\_ **Child's Medications** \_\_\_\_\_

**Any special medical conditions the office needs to be aware of (such as ADD, ADHD, Asthma, Allergies, etc.)** \_\_\_\_\_

**Child's Name** \_\_\_\_\_ **Child's Medications** \_\_\_\_\_

**Any special medical conditions the office needs to be aware of (such as ADD, ADHD, Asthma, Allergies, etc.)** \_\_\_\_\_

In the event of any sudden illness or injury, I do hereby consent to whatever x-ray, examination, anesthetic, medical, surgical, dental diagnosis, or treatment and hospital care are considered necessary in the best judgment of the attending physician, surgeon and/or dentist. I understand that all effort will be made to contact me before such treatment is begun.

I further understand that I will not hold Ste. Marie Parish or its religious education staff responsible for any injury caused by my child's failure to use common sense or abide by the rules and regulations of the parish programs.

\_\_\_\_\_  
**Parent's Signature** **Date Signed**

\_\_\_\_\_  
**Street Address** **City** **State** **Zip**

\_\_\_\_\_  
**Home Phone** **Cell Phone** **Mom's Work Phone** **Dad's Work Phone**

\_\_\_\_\_  
**Insurance Carrier** **Policy Number**

**Physician's Name** \_\_\_\_\_ **Phone** \_\_\_\_\_